

Campbell Christian Junior High National Junior Honor Society Bylaws



Campbell Christian Junior High National Junior Honor Society



Article I: Name and Purpose

Section 1 - The name of this organization shall be the Campbell Christian Junior High Chapter of the National Junior Honor Society.

Section 2 - The purpose of this organization shall be to create enthusiasm for scholarship, stimulate a desire to render service, promote leadership, develop character, and encourage citizenship in students of Campbell Christian Junior High.

Article II: The Principal Section

Section 1 - The principal shall reserve the right to approve all activities and decisions of the Chapter.

Section 2 - The principal shall annually appoint a chapter adviser, who may serve unlimited consecutive terms.

Section 3 - The principal shall be a part of the school appeal process for non-selection or dismissal cases.

Article III: The Chapter Adviser

Section 1 - The chapter adviser shall be responsible for the direct, day-to-day supervision of the Chapter and act as a liaison between faculty, administration, students, and community.

Section 2 - The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser shall send the annual activity report to the national office.

Section 3 - The chapter adviser shall regularly review each member for compliance with Society standards and obligations.

Section 4 - The chapter adviser shall help the chapter officers understand and carry out their duties.

Article IV: Faculty Council

Section 1 - The faculty council shall consist of a minimum of four voting faculty members appointed annually by the principal. The principal may not be included as a faculty council member.

Campbell Christian Junior High National Junior Honor Society Bylaws

Section 2 - The term of the faculty council shall be a minimum of one year. Members may be appointed to unlimited consecutive terms.

Section 3 - The chapter adviser shall be an ex-officio, non-voting, fifth member of the faculty council.

Section 4 - The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

Section 5 - The faculty council may consult with any core subject or elective teacher when considering student candidates for induction.

Article V: Membership

Section 1 - Membership is an honor bestowed upon a student. Selection for membership is by a majority vote of the faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship.

Section 2 - The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisers, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the National Junior Honor Society.

Section 3 - Candidates become members when inducted at a special ceremony at the school.

Section 4 - A National Junior Honor Society member who transfers to another school and brings a letter from the former principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the chapter's standards within one semester in order to retain membership.

Section 5 - Members who resign or are dismissed are never again eligible for membership or its benefits.

Article VI: Selection of Members

Section 1 - To be eligible for membership the candidate must be enrolled as a member of the sixth, seventh, or eighth grade. Sixth graders will be invited after completing two-quarters of school.

Section 2 - Candidates must have a scholastic average of 3.6 out of a 4.0 scale maintained during the previous two quarters. Candidates shall then be evaluated on the basis of service, leadership, character, and citizenship.

Section 3 - The selection of each member to the chapter shall be by a majority vote of the faculty council.

Campbell Christian Junior High National Junior Honor Society Bylaws

Section 4 - A description of the selection procedure shall be published on the Campbell Christian Junior High website which is available to all students and parents of the school. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Junior Honor Society.

Section 5 - The National Council and the NASSP shall not review the judgment of the faculty council regarding the selection of individual members to local chapters.

Article VII: Obligations of Members

Section 1- Annual dues for this chapter shall be \$25, payable each academic year. Dues will be paid to the chapter within 2 weeks of the induction ceremony (payable directly to Campbell Christian Schools) or their application may be void.

Section 2 - Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Junior Honor Society.

Section 3 - Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

Article VIII: Discipline/Dismissal

Section 1 - The faculty council, in compliance with the rules and regulations of the National Junior Honor Society, has developed the following dismissal procedure:

Section 2 - Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a reasonable amount of time to correct the deficiency (usually about 2 academic weeks). In the case of flagrant violation of school rules or civil laws, a member does not necessarily have to be warned.

Section 3 - The faculty council shall determine when an individual has exceeded a reasonable number of warnings, depending upon the circumstances.

Section 4 - In all cases of impending dismissal, a member shall have a right to written notification of charges and a hearing before the faculty council.

Section 5 - Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 6 - In all cases of pending dismissal:

Campbell Christian Junior High National Junior Honor Society Bylaws

- a. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.
- c. The results of the faculty council vote will be presented to the principal for review and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The faculty council's decision may be appealed to the principal and afterward according to provisions of the school district discipline policies.
- e. A member who is dismissed or resigns will never again be considered for membership in the National Junior Honor Society.

Section 7 - In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

Section 8 - A member who has been dismissed may appeal the decision of the faculty council to the principal.

Section 9 - The National Council and the NASSP shall hear no appeals in dismissal cases.

Article IX: Nomination and Election of Officers

Section 1 - The officers of this chapter shall be president, vice president, secretary, treasurer, and historian.

Section 2 - Officers shall begin their service at the beginning of the school year. New officers will be elected each year for the coming school year. A member of the NJHS will nominate a fellow member. The individual will be given the opportunity to accept or decline the nomination. A follow-up meeting will take place to vote for officers. Those candidates receiving the most votes for each position will be elected. No member may be nominated for more than one position.

Article X: Officers Duties and Responsibilities

Section 1- The duties of the president are as follows: presides at all NJHS meetings, meets with executive officers when necessary, breaks ties in NJHS votes, and coordinates chapter service projects.

Section 2 - The duties of the vice president are as follows: assists with the induction ceremony, directs any NJHS-sponsored fund-raising activities, updates school event signage, and chairs any extra duties or events in the president's absence.

Campbell Christian Junior High National Junior Honor Society Bylaws

Section 3 - The duties of the secretary are as follows: takes roll at every meeting, maintains an accurate record of the minutes of the NJHS meetings, reviews appropriate minutes from previous or related meetings, carries on all necessary correspondence, and organizes NJHS files, minutes, agendas, and correspondence. All agendas must be sent out bimonthly, on the Wednesday after each executive officer meeting.

Section 4 - The duties of the treasurer are as follows: handles all NJHS affairs involving money, keeps accurate accounts of NJHS finances by communicating with Campbell Christian Junior High finance office, collects and distributes appropriate funds, and creates biweekly financial reports and reports to the entire membership.

Section 5 - The duties of the historian are as follows: responsible for all calendar updates and coordinates pictures of all NJHS activities and events, coordinates with yearbook staff/Instanews for coverage of NJHS events, and provides pictures to Campbell Christian Junior High information sites regarding NJHS activities. Will also coordinate with CCS office personnel for any type of permissions necessary for our events.

Section 6 - In case a position becomes vacant during the school year, the president will call a meeting to nominate and vote on a replacement with the current officers.

Article XI: Executive Committee

Section 1 - The executive committee shall consist of the officers of the chapter, the chapter adviser, and members of the faculty council and will meet as needed.

Section 2 - The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter by-laws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3 - The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

Article XII: Meetings

Section 1 - The Campbell Christian Junior High Chapter shall meet at least once a quarter and otherwise as deemed necessary by the executive committee.

Section 2 - Special meetings approved by the executive committee may be called by the president.

Section 3 - This chapter shall conduct its meetings according to *Robert's Rules of Order*.

Campbell Christian Junior High National Junior Honor Society Bylaws

Section 4 - Members are expected to attend all chapter meetings.

Article XIII: Service

Section 1 - Every two quarters, members are required to complete 10 hours of service.

Section 2 - The chapter will plan two or more service projects to meet the 10 service hours. Each member shall be required to participate in all service projects. Service projects will be selected and planned by the members. Hours will be given based on time served at each event. All members are required to send an email to the designated faculty member to log their hours.

Section 3 - It is essential that all members participate in service projects. If a member is not able to participate in any of the services requested by the school for NJHS to provide, he/she must develop an individual service project and receive prior approval from the chapter adviser. Members who have the approval to perform an individual service project will log missed service hours to the chapter adviser. A log of the service must be submitted to the chapter adviser after each event with a description of the activities, the amount of time spent, and the signature of an adult who supervised the event.

Article XIV: Ratification, Approval, and Review.

Section 1 - These bylaws will be approved upon receiving a majority affirmative vote of the faculty council, and approval by the administration.

Section 2 - These bylaws shall be reviewed and if necessary, revised yearly as needed.

Article XV: Amendments

Section 1 - Amendments to the constitution may be made at any time at the discretion of the faculty council and principal of Campbell Christian Junior High. The executive officers may also propose amendments to be voted on by the faculty council.

Section 2 - A majority vote of the faculty council and approval of the principal is necessary to pass an amendment.

Campbell Christian Junior High National Junior Honor Society Bylaws

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Revised on 4/16/21

Revised on 08/24/2021

Revised on 08/18/2022

Revised on 8/23/2023

Signatures and Names of the faculty council and Principal.
